

AIRPORT ARRIVAL SERVICES FORM

For International Students and East Malaysia Students only.

Please complete all sections of this form (in full)

SECTION 1 NAME AND CONTACT DETAILS

Name (as in passport)				<input type="checkbox"/> Male	<input type="checkbox"/> Female
Date of Birth	<input type="text"/> <input type="text"/> Day	<input type="text"/> <input type="text"/> Month	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Year	Nationality	
Race				Religion	
Contact Address				Passport No.	
				Postcode	
	City/Suburb			State	
	Country			Email	
Telephone No.				Fax No.	
Emergency Contact				Tel. No	
Education Agent (if applicable)				Tel. No	

SECTION 2 AIRPORT RECEPTION

Do you require airport pickup?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Flight No.		Airline	
Arrival Date	<input type="text"/> <input type="text"/> Day	<input type="text"/> <input type="text"/> Month	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Year	Time	(24 hour clock)	
<i>Note: You must confirm pickup before confirming your flight (pickup Monday - Friday 9.00 - 5.00 & Saturday 9.00 - 1.00 - Other times by special arrangement only)</i>						
Will you be accompanied by anyone?	<input type="checkbox"/> Yes	If yes, who?			Name 1	
	<input type="checkbox"/> No	<input type="checkbox"/> Parent/Guardian	<input type="checkbox"/> Relative	<input type="checkbox"/> LUCT Student	Name 2	
<i>Note: Person who are not registered as LUCT students requiring airport pick-up are charge RM50.00 (per person) - payable upon arrival.</i>						

SECTION 3 COURSE INFORMATION

Name of Course			Start Date	
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SECTION 4 DECLARATION

"I have completed this form and understand that if this form is not received by Limkokwing University of Creative Technology at least seven (7) working days before my arrival, I am not guaranteed any arrival services."

Signature of Student			Date	
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FOR OFFICE USE ONLY

Received by Student Services			Date	
Accommodation Address			<input type="checkbox"/> LUCT	<input type="checkbox"/> Own
Staff Member Assigned (KLIA)				